



**RYE TOWNSHIP SUPERVISORS’  
ORGANIZATION MEETING AGENDA**

**January 3, 2022**

**CALL THE MEETING TO ORDER:  
MOMENT OF SILENCE**

Pledge of Allegiance

**Appointment temporary chairman & temporary secretary:**

Jim Sabo  
Daisy Lightner

**CITIZEN PARTICIPATION:**

**Election of Chairman of the Board:**

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**Election of Vice-Chairman:**

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**Administrative Superintendent:**

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**Public Safety Superintendent:**

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**Co-Road Superintendent:**

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**Co-Road Superintendent:**

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**Equipment Maintenance Superintendent:**

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**Solid Waste Superintendent:**

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**Building & Grounds Superintendent:**

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**Vacancy Board Chairman:**

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**Appoint Independent Auditor:**

**Resolution 22-01**  
Smith, Elliot, Kearns &  
Company, LLC  
Craig Witmer, CPA

**Recognition of Elected Auditors:**

Catherine Sabo  
Deborah Lucas  
Vickie Broughton

**Direction to Auditors: Re-Organize and Establish pay rate of supervisors working as employees of the Township** at their Organization meeting to be held on Thursday, January 6, 2022 at 9:00 AM and to review the tax duplicate, and establish dates to conduct an audit of the local elected tax collector’s books.

**APPOINTMENT/REAPPOINTMENT/REAFFIRM THE FOLLOWING:**

**SECRETARY/TREASURER:**

Daisy Lightner

**APPROVE Treasurer’s Bond Limit Set for 2022:**

\$265,000

**APPOINTMENT OR REAPPOINTMENT OF THE FOLLOWING:**

<b>SEWAGE ENFORCEMENT OFFICER:</b>	Frederick, Seibert Assoc. <u>Leonard Sizer</u>
<b>ALTERNATE SEWAGE ENFORCEMENT OFFICER:</b>	<u>John Madden of FSA</u>
<b>SEO Fee Schedule</b>	<b><u>Resolution 22-02</u></b>
<b>ZONING OFFICER/CODE ENFORCEMENT OFFICER:</b>	Wilson Consulting Group <u>Brian Gilbert</u>
<b>ZONING ADMINISTRATIVE SECRETARY:</b>	<u>Daisy Lightner</u>
<b>FLOODPLAIN ADMINISTRATOR:</b>	<u>Gordon Warren</u>
<b>ALTERNATE FLOODPLAIN ADMINISTRATOR</b>	<u>Daisy Lightner</u>
<b>DRIVEWAY PERMIT OFFICER:</b>	<u>Eric Simmons</u>
<b>PERRY COUNTY COUNCIL OF GOVERNMENTS REP</b>	<u>Daisy Lightner</u>
<b>ALTERNATE PERRY COUNTY COG Rep</b>	<u>John Stahl</u>
<b>COLLECTOR OF 511 TAXES/PER CAPITA:</b>	Rebecca Schulze, tax collector 4% of amount collected.
<b>COLLECTOR OF 511 TAXES/EARNED INCOME:</b>	Capital Area Tax Collection Bureau, 2.0% of amount collected
<b>COLLECTOR OF RESIDENTIAL SOLID WASTE INCOME:</b>	<u>Keystone Collections Group</u>
<b>REPRESENTATIVE TO COLLECTOR OF EARNED INCOME:</b>	<u>Daisy Lightner</u>
<b>ALTERNATE</b>	<u>Nancy Sunday</u>
<b>REPRESENTATIVE TO TAX COLLECTION COMMISSION:</b>	<u>Daisy Lightner</u>
<b>ALTERNATE TO TCC</b>	<u>Nancy Sunday</u>
<b>EMERGENCY MANAGEMENT COORDINATOR (EMC):</b>	<u>James Cassidy</u>
<b>ASSISTANT EMERGENCY MANAGEMENT COORDINATOR:</b>	<u>Michael Rugh</u>
<b>LEGAL COUNSEL:</b>	<u>P. Daniel Altland, Esquire</u>
<b>ENGINEER FOR PLAN REVIEWS:</b>	<u>TBD</u>
<b>PLANNING COMMISSION MEMBERS:</b> 12/31/25 (4 year term)	<u>Camille Otto</u> <u>Ken Quigley</u>
<b>PLANNING COMMISSION SECRETARY</b>	<u>Kimberlee Charles</u>
<b>ASSISTANT PLANNING COMMISSION SECRETARY</b>	<u>Daisy Lightner</u>

**APPOINTMENT OR REAPPOINTMENT OF THE FOLLOWING:**

**ZONING HEARING BOARD MEMBER:** 12/31/26 John-Thomas Graupensperger  
(5 year term)

**PARK AND RECREATION BOARD:** 12/31/26 William Holley  
(5 year term) Melissa Snyder

**CHIEF ADMINISTRATIVE OFFICER OF PENSION PLANS:** Daisy Lightner

**Selection of Main Depository (ies):** Marysville Bank, a division of Riverview Bank; now Mid Penn Bank  
**Resolution 22-03**  
Bank of Landisburg, Shermans Dale Branch  
**Resolution 22-04**  
Pennian Bank, Shermans Dale Branch  
**Resolution 22-05**

**CERTIFICATION OF DELEGATES - HERSHEY CONVENTION – April 24-27, 2022**

State Association Convention Delegate (s): James Sabo, John Stahl, Brad Sloop & Daisy Lightner

State Association Convention Voting Delegate: \_\_\_\_\_

**County Association Convention:** **Saturday, 2022** (*Unsure of date*)  
James Sabo, Brad Sloop, John Stahl,  
Daisy Lightner, Rebecca Schulze, if available

**ESTABLISHING OF MEETING DATES - 2022:**

- A. Fourth Monday of each month at 7:00 P.M, except for the following:  
**November 24** –Thanksgiving; meeting rescheduled to **November 14**  
**December 25** – Christmas- rescheduled to Second Monday, **December 12**
- B. Additional Supervisors’ workshop meetings to be scheduled on the second Tuesday morning of the month at 7:30 AM, as deemed necessary by the Board of Supervisors, except for legal holidays.
- C. 2023 Budget Meetings to be held on **October 6, October 20**, and if deemed necessary, **November 3, 2022** at **6:30 P.M.**
- D. Annual Clean-up dates: Spring: 05/06/22 and 5/07/22

**ESTABLISHMENT OF PAYDAY SCHEDULING:** Approve/Authorize the Secretary/Treasurer to prepare and disburse payroll checks on Wednesday at ~1:45 PM following the end of each two-week, (bi-weekly) pay period.

**APPROVE/AUTHORIZE PAYMENT OF INTERIM EXPENSES:** Approve/Authorize the Secretary/Treasurer to prepare and pay interim invoices received, especially those with time sensitive pay dates or those that will receive discounts if paid early. At least two board member's signatures, plus the treasurer, are required on the expense checks.

**ESTABLISH THE RATE OF REIMBURSEMENT FOR PRIVATE VEHICLE USE WHEN ON TOWNSHIP BUSINESS:**

	2021 IRS rate	--	\$.560 cents per mile
	2022 IRS rate	--	\$.585 cents per mile

**APPROVAL AND PAYMENT OF THE BILLS:**

- A. **2021 General Fund** Final expense checks #s 17228-17243 in the amount of \$48,137.13. Void checks #s 17222 and 17227 voided during processing.
- B. **2022 General Fund** checks #17244- in the amount of \$XXXX.XX
- C. **2021 Payroll** checks #s 7991-7993 - in the amount of \$5,338.86 and checks #7994-7998 in the amount of \$4,032.81. No payroll checks void.

**ANNOUNCEMENTS:**

- **Planning Organization and Business meeting, January 4, 2022 at 7:30 PM.**
- **Recreation Board Organization Meeting, January 10, 2022 at 7:00 PM.**
- **Next regular Supervisors' business meeting is Monday, January 24, 2022 at 7:00 PM.**

**ADJOURNMENT:**