

**RYE TOWNSHIP
SUPERVISORS' MEETING
December 14, 2020**

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PRESENT: Chairman James Sabo, Vice-Chairman John Stahl, Supervisor John Schulze, Daisy Lightner, Secretary/Treasurer, Sean Fedder, John Fitzsimmons, PE, Camille Otto, and James Pace.

The meeting was held at the municipal building and called to order at 7:01 p.m. Masks were worn by all in attendance and social distancing was practiced. Hand sanitizer was available for use. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

EXECUTIVE SESSION: Chairman Sabo announced that the Board held an Executive Session at 6:00 PM immediately before this public meeting to discuss personnel issues relating to the proposed Employee Agreement.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time.

Camille Otto of Reed Drive suggested that during the COVID pandemic the Board consider providing an additional method for residents to have access to the public meetings, such as dial in access similar to a conference telephone call.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion to approve the minutes of the November 16, 2020 supervisors' meeting. Vice-Chairman Stahl seconded. Motion carried. Supervisor Schulze opposed.

PERSONS TO BE HEARD: Resident James Pace of Rattling Rock Road approached the Board to discuss his concern with the location of the right of way for Rattling Rock Road including the cul-de-sac at the northern end of Rattling Rock Road. The area of right of way in question borders his property. This discrepancy surfaced when Mr. Pace received a Notice of Violation letter from the Zoning Officer for placement of an accessory structure too close to the right of way and without proper permitting. Mr. Pace provided a brief history of Rattling Rock Road, which was adopted as a public road in 1969. He explained that the lot, where he currently resides, was created through a subdivision in 1991. At that time additional right of way was dedicated to the Township.

Chairman Sabo offered that the public road has been in this location for many years. The paved portion of the cul-de-sac is within the existing right of way. Chairman Sabo offered that the Solicitor reviewed this concern and corresponding documents. The consensus of the Board is that Rattling Rock Road will remain where it is. He offered Mr. Pace to attend the January 25, 2021 Board meeting to discuss any further questions or concerns with the Township Solicitor. Mr. Pace thanked the Board for their time and left the meeting.

RESOLUTIONS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 20-32**, which authorizes the Secretary/Treasurer to transfer 2020 tax monies, which were levied and received for Road Equipment, from the General Fund Checking at the Marysville Bank in the amount of \$22,505.34 combine it with recently matured Road Equipment Cd monies currently held in the General Savings Money Market Account and deposit them into a 24 month Certificate of Deposit at .35% at the Bank of Landisburg. Motion carried unanimously.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 20-33**, which authorizes the Secretary/Treasurer to make final budgetary transfers to the 2020 Budget in the General Fund in the amount of \$3,725.00. Motion carried unanimously.

NEW BUSINESS: The Board received two quotes for replacement of two of the original slider windows in the meeting room as follows:

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|---|------------|
| 1) Fuller's Handyman Service | \$1,050.00 |
| 2) McAllister & Koser Construction, LLC | \$ 785.20 |

Upon due consideration, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the lowest quote received from McAllister & Koser Construction, LLC in the amount of \$785.20 to remove the old and install two new replacement slider windows in the meeting room. Motion carried unanimously.

Vice-Chairman Stahl made a motion with a second from Chairman Sabo to enter into the Cove Road Snow Plowing Agreement with Contactor Elwood Barrick of Shermans Dale at a fee of \$80.00 per call out. Motion carried unanimously. The record notes the Road Foreman, Chairman, or Vice-Chairman has the authority to call out the contractor during storm events.

Chairman Sabo tabled any action on the Employee Agreement to allow for more time for the Board to gather information and discuss details. The Board indicated they would meet again in Executive Session in the near future.

Camille Otto left the meeting at this time.

MONTHLY MUNICIPAL REPORTS: Two Zoning Reports were presented by Zoning Officer Brian Gilbert encompassing activities from October 1 to and including December 10, 2020. Chairman Sabo read a brief summary of the numerous activities involving review of applications for permits, reviewing of land development plans, work on pipe permits on Mountain Road, and enforcement issues.

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of FSA Engineering. Chairman Sabo read the report: Four (4) activities: application and permit issuance for the Barlup subdivision, tank replacement for 1230 Valley Road and site visit to 110 Scenic Drive for a total due in fees of \$360.00.

Vice-Chairman Stahl read the December Road report submitted by Road Foreman, Brad Sloop as follows: Chip brush, install additional chevron signs and 15 mph curve warning signs on Pine Hill Road, Install 15 mph curve warning sign on Mountain Road, Install new batteries in #16 backhoe, Adjust air brakes and repair hydraulic leak on 1996 dump truck, clean drains on Cold Springs Road, repair stop sign on Pine Hill Road, and pick up trash dumped on Millers Gap Road and Lambs Gap Road.

No Recreation Board Report was submitted because they do not meet in December. Their first meeting of the New Year is scheduled for January 11, 2021 at 7:00 PM at the Township building to begin planning for events.

No Emergency Management Report was presented.

The November Treasurer's Report and Fund Balance Report were submitted for public review and read by the Secretary/Treasurer. With no discussion the reports were accepted as read pending the independent auditor's approval. The Secretary/Treasurer noted that the checks for the 4th quarter tax distributions are listed on the check register for approval. She reported that the Township is in the black for the year. The earned income tax line item, the Township's largest revenue, appears to not have been affected by the pandemic. In fact, the year to date, (YTD) amount of revenue received for the EIT is greater than what was budgeted.

ANNOUNCEMENTS: Chairman Sabo announced the following upcoming events:

- * December 25 & January 1 – Township closed for Christmas and New Year’s.
No change in the weekly trash collection schedule.
- * January 4, 2021 – Organization Meeting at 7:00 PM.
- * January 5, 2021 - Planning Commission Meeting at 7:30 PM.
- * January 12, 2021 - Elected Auditors Organization Meeting at 6:00 PM

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a December check register and submitted the following checks for approval, signature and payment. General Fund checks #s 16839-16870 in the amount of \$54,425.16.

Payroll checks #s 7817-7823 in the amount of \$4,013.03. No checks void.

Payroll checks #s 7824-7826 in the amount of \$5,242.47. No checks void.

Payroll checks #s 7827-7832 in the amount of \$3,967.69. No checks void.

Supervisor Schulze asked a few questions about details of several of the bills and their corresponding checks. The Secretary/Treasurer explained each expense. Copies of invoices and supporting documentation for the expenses were available on the table for review.

With no further discussion on the checks presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve and sign all the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation. None was offered.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Sabo wished everyone a Merry Christmas and a Happy New Year 2021 and adjourned the meeting at 7:55 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer