

**RYE TOWNSHIP
SUPERVISORS' MEETING
January 27, 2020**

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PRESENT: Chairman Jim Sabo, Vice-Chairman John Stahl, Supervisor John Schulze, Daisy Lightner, Secretary/ Treasurer, Michael R. Rugh, Assistant EMC, Marysville Fire Chief, Robert A. Richmond, III, Joshua Miller, Corinna Van Hine, and Luke Roman of the Duncannon Record.

FORMER SUPERVISORS PRESENT: Charles Kunkle and Robert Lightner

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time. None was offered so the floor was closed for citizen participation.

APPROVAL OF THE MINUTES: Supervisor Schulze made a motion and Vice- Chairman Stahl seconded to approve the minutes of the December 16, 2019 supervisors' meeting as submitted. Motion carried unanimously.

Vice-Chairman Stahl made a motion and Supervisor Schulze seconded to approve the minutes of the January 6, 2020 Organization meeting as submitted; motion carried unanimously.

EXECUTIVE SESSION: Chairman Sabo announced that the Board held an Executive Session on Wednesday, January 15, 2020 to discuss personnel issues and concerns with the Road crew.

PERSONS TO BE HEARD: Marysville Fire Chief Rob Richmond, III approached the Board to discuss a proposed revision to the Fire Call Boxes for Rye Township. The current Call Box for Marysville Fire Company's service in Rye Township is 6-02. Chief Richmond is proposing to divide Call Box 6-02 by adding a dividing line between 1840 Valley Road and 1840 New Valley Road to create Call Box 6-04 to better facilitate dispatching with the new system at the County Communication Center. Chief Richmond explained that this proposed change does not affect the fire emergency response within the Township whatsoever. Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the change proposed by Marysville Fire Company to divide Call Box 6-02 between 1840 Valley Road and 1840 New Valley Road creating Call Box 6-04. Motion carried unanimously. Chief Richmond will contact the County tomorrow to see if they need written verification from the Township. He will in turn then notify the Township Secretary.

MONTHLY MUNICIPAL REPORTS: The December and January Zoning Reports were submitted by Zoning Officer, Brian Gilbert, with twenty-five(25) activities listed, involving permitting, enforcement, and engineering reviews and inspections for a total due in fees of \$2,564.70. The reports were made available for public review.

No Sewage Enforcement Report was readily available, although SEO Sizer was involved in a meeting last week on Grier Point Road.

The Road Report was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl. Most of the work completed involved either winter maintenance with snow plowing or repair and service of equipment, pressure washing of equipment to clean off salt, chipping of brush, replacing reflective strips on delineators throughout the Township, and repairing a ballast in the shop light.

Robert Lightner of the Recreation Board Report was present and announced that the Recreation Board had their first meeting of the year in January. They set the date in May for the Fishing Derby. The Board anticipates holding a dedication for the time capsule one half hour before a regular board meeting, possibly in April. The date for the time capsule dedication will be confirmed at the February Recreation Board meeting.

Mike Rugh, Assistant EMC, reported that he is considering several training sessions that were forwarded to him from the Township office. He noted a concern with limbs, brush, and overgrown vegetation overhanging onto the public right of way on several roads in the Township. The limbs and brush need to be trimmed for easier and safer access for emergency apparatus. Marysville Fire Chief Rob Richmond also requested residents remember to trim trees in their private driveways so emergency vehicles have better access should an emergency situation arise. The Board directed the Secretary to add these concerns to the next newsletter.

The December Treasurer's Report was submitted and read by the Secretary/Treasurer and placed on the front table for review. The Secretary/Treasurer noted that the 2019 Financial Audit is scheduled for next week, February 4 through February 6.

RESOLUTIONS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 20-06**, which adopts the Sewage Fee Schedule Resolution with minimal increases presented by Frederick Seibert Associates for 2020. Motion carried unanimously.

Vice-Chairman Stahl made a motion with a second from Chairman Sabo to adopt **Resolution 20-07**, which authorizes the Secretary/Treasurer to transfer \$11.57 from Members First Credit Union, which represents the monies earned annually with the 1% cash back program from the VISA credit card from payments made throughout the year 2019, to the General checking account at Marysville Bank. Motion carried unanimously.

NEW BUSINESS: Vice-Chairman Stahl made a motion with a second from Chairman Sabo to authorize the Secretary/Treasurer to prepare requests for proposal, (RFP) for the Spring Clean-up in May. Motion carried unanimously.

Chairman Sabo noted that in compliance with the Second Class Township Code, the Elected Auditors met and voted to establish compensation for 2020 for a supervisor who works as an employee of the Township. The rate will remain at \$12.00 per hour for all positions. Currently, no supervisor is a regular employee of the Township.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the following certification of Real Estate and Per Capita Taxes for the 2020 tax duplicate received from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$168,853.95	\$9,270.00

Motion carried. Supervisor Schulze abstained due to a potential conflict of interest. Tax Collector, Rebecca Schulze is his spouse.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to re-appoint Daisy Lightner as the Zoning Administrative Secretary. Motion carried unanimously.

Supervisor Schulze made a motion with a second from Chairman Sabo to approve the 2019 Annual Planning Commission Report as submitted. Motion carried. Vice-Chairman Stahl abstained stating he did not have opportunity to read the report.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the estimate of \$1,150.00 from Hench's Tree Service, LLC of Carlisle for removal of five, (5) trees located along Lambs Gap Road. Motion carried unanimously. Supervisor Schulze noted that Lambs Gap Road will be closed to traffic a portion of the day during the removal process. The

closure will begin after the morning rush hour traffic and the road will reopen again in early afternoon before the evening rush hour. The office will send an email notification to all residents and emergency personnel when the date for removal of the trees is scheduled.

Discussion ensued on the wage rate paid for part-time temporary seasonal snow plow drivers. Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Schulze to designate a separate wage category for part-time non-CDL snow plow drivers to be paid at a rate of \$16.00 per hour effective beginning January 28, 2020. The wage rate for regular PT road/solid waste laborers will remain at \$14.00 per hour. The CDL plow driver rate will remain at \$20.00 per hour. Motion carried unanimously.

Supervisor Schulze requested an update of the culvert replacement project and the Department of Environmental Protection, (DEP), permit application assistance in process with Wilson Consulting Group for two pipes located under Pierce Road, (T-521). The Secretary offered that Wilson Consulting is progressing and was on-site to survey and conduct wetland studies. Costs paid to date for the permit are slightly under \$3,000. Supervisor Schulze offered that he has recommendations for the design of the culvert that could prevent going out of the Township right of way. The Board directed the Secretary to send an email to Wilson Consulting and request a scope of work and the projected total cost for this project.

Supervisor Schulze discussed the Mountain Road, (T-300)/Dean's Gap Road, (T-418) culvert replacement. Wilson Consulting is also in the process of completing two DEP permit applications for these pipe replacements. Supervisor Schulze discussed the need to acquire a small area of right of way and the installation of guide rail for this project. It was the consensus of the Board for Supervisor Schulze to contact the engineer at Wilson Consulting Group to discuss the Township's recommendations relating to the acquisition of right of way and guiderail design. Supervisor Schulze also offered to make contact with a right of way acquisition firm.

Chairman Sabo announced the following:

- ◆ Presidents' Day - February 17, 2020 –Office is closed with no change in trash collection.
- ◆ Spring Clean Up is scheduled for Friday, May 1 and Saturday, May 2, 2020.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a January 27, 2020 expense check register and submitted the following checks for approval and payment:

General Fund Check #s 16555-16577 in the amount of \$10,279.93. No checks void.

Payroll check #s 7675-7683 in the amount of \$4,631.70. No payroll checks void.

Payroll check #s 7684-7688 in the amount of \$4,613.22. No payroll checks void

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve and sign all checks presented for payment. Motion carried unanimously

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time. None was offered.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Chairman Sabo thanked everyone for coming and adjourned the meeting at 7:46 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer