

**RYE TOWNSHIP
SUPERVISORS' MEETING
October 28, 2019**

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PRESENT: Vice-Chairman John Stahl, Supervisor John Schulze, Daisy Lightner, Secretary/Treasurer, Sean and Peggy Fedder, Corinna Van Hine, Jean Snyder, William and Barbara Holley, Howard Oesterling, Wanda J. Stahl, Dana and Hadyn Cotton, Solicitor Dan Altland and Luke Roman of the Duncannon Record.

FORMER SUPERVISORS PRESENT: Charlie Kunkle, Robert Lightner, and Ken Quigley

ABSENT: Supervisor Sabo informed the Board and Secretary that he would be traveling out-of-country on business October 27 through November 1st

The meeting was held at the municipal building and called to order at 7:00 PM. Vice-Chairman John Stahl convened the meeting with the pledge of allegiance to the flag. A quorum of the Board was established. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Vice-Chairman Stahl welcomed everyone and asked if there was any citizen participation at this time. None was offered.

ANNOUNCE EXECUTIVE SESSION: Vice-Chairman Stahl announced that the Board held an Executive Session on October 15, 2019 to discuss personnel issues.

Vice-Chairman Stahl also noted the Board has been busy with several budget meetings held in October. Proof of publication is on file in the office for the budget meetings.

APPROVAL OF THE MINUTES: Supervisor Schulze made a motion to approve the minutes of the September 23, 2019 meeting, the October 10, 2019 budget workshop meeting, and the October 24, 2019 budget workshop minutes. Vice-Chairman Stahl seconded; Motion carried.

MONTHLY MUNICIPAL REPORTS: The Zoning Report was submitted by Zoning Officer, Brian Gilbert, with a busy month with seventeen (17) activities listed, including junkyard inspection reports, site visits, permits issued, and several enforcement issues.

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of Frederick, Seibert & Associates, Inc. Vice-Chairman Stahl read the report: Six (6) activities: Pressure and cover inspection for a new home at 2302 Valley Road and a chisel inspection for 208 Evergreen Drive and 19 Weaver Drive, site visit to 3523 Valley Road, and holding tank questions for 1121 Valley Road for a total due in fees of \$402.50.

The Road Report was provided by Road Foreman Brad Sloop and summarized by Co-Road Superintendent John Schulze. Cold patch throughout the Township, cut up trees from recent high winds, repair hole at pipe on Pierce Road, clean ditches throughout the Township, install new LED lights on the plow trucks prior to winter, chip brush, and mow grass at Township building.

Recreation Board member, Robert Lightner presented the Recreation Board Report with two successful events: Bon Fire and Hot Dog Roast on September 29 with approximately 55-60 people in attendance; and Halloween in the Park on Saturday, October 19 with approximately 70 participants. The Marysville Boy Scouts once again did a great job creating and hosting the haunted trail. Joel Heisley provided the tractor and wagon for the hayride. Lightner encouraged the Board to set a date in the near future to hold the time capsule dedication ceremony. The Recreation Board agreed to provide light refreshments.

No Emergency Management Report was presented.

The September Treasurer's Report was submitted and read by the Secretary/Treasurer and with no discussion, was accepted as read pending final approval of the independent auditors. The report is on file in the Township office.

RESOLUTIONS: Supervisor Schulze made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 19-19**, which authorizes the Secretary/Treasurer to transfer \$10,000 from the General Fund to a matured Bridge CD at the Bank of Landisburg to a different term of 10 months at 1.76% pursuant to the 2019 Budget. Motion carried.

Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to adopt **Resolution 19-20**, which authorizes the Secretary/Treasurer to transfer Highway Aid monies in two separate Certificates of Deposit: 1) from Pennian Bank to Marysville Bank; 2) one from the Bank of Landisburg to the Highway Aid Checking in Marysville Bank to pay for the 2019 paving projects and to transfer the funds remaining, approximately \$8,583.26, into a municipal easy access short term CD, (1.45%) at the Bank of Landisburg for a better return of investment. Motion carried. The amount listed as remaining may fluctuate slightly due to interim interest calculations.

NEW BUSINESS: Upon due consideration and discussion, Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to tentatively approve the **2020 Budget** and authorize the advertisement of the proposed 2020 budget for public review for the next twenty (20) days with tentative final adoption at the November 18, 2019 supervisors' meeting; motion carried. The record notes the budget is balanced with no tax increases. The General Fund Budget increased 5.5% from the 2019 Budget. The 2020 proposed budget was placed on the front table and made available for public review.

Vice-Chairman Stahl made a motion to approve **Resolution 19-21**, the 2020 Schedule of Wages, which establishes the salaries for all full, part time & part time temporary employees effective for the first payroll in January 2020. Supervisor Schulze seconded; motion carried.

The Board received two requests for proposal to serve as independent auditors of Rye Township for three years: 2019, 2020, 2021. One from Smith Elliot Kearns & Co and one from Greenawalt and Company, P.C. The total three year contract quotes from both companies were proposed at \$28,900. Upon due consideration, Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to accept the three year audit proposal from incumbent auditor, Smith Elliot Kearns & Co. as follows:

2019	\$9,400
2020	\$9,600
2021	\$9,900

Motion carried.

Vice-Chairman John Stahl made a motion with a second from Supervisor John Schulze to authorize the Secretary/Treasurer to advertise the intent of the Board to appoint an independent accounting firm of Smith, Eliot, Kearns & Co. for the fiscal year beginning January 1, 2019 and ending December 31, 2019. Motion carried.

The Board received an October 16, 2019 written request from Terrance Kline, PE for a time extension from November 18, 2019 to March 16, 2020 for review of the Revised Final Minor Subdivision Plan for Dr. Robert P. Matsko, Sr.

Upon due consideration, Supervisor John Schulze made a motion with a second from Vice-Chairman John Stahl that the request of Terrance L. Kline, acting on behalf of the applicant, to extend the time within which Rye Township must take action on the **Revised Final Minor Subdivision Plan for Robert P. Matsko, Sr.** until March 16, 2020, be granted, contingent upon

applicant or his engineer signing and submitting the Subdivision Extension of Time request letter as drafted by the Township Solicitor. Motion carried.

Vice-Chairman Stahl announced the following upcoming events:

- October 31- Trick or Treat Night; 6-8:00 PM, Rain or Shine.
- November 11 – Veterans’ Day Observed; Township closed; no change in trash collection.
- November 12 - Planning Commission meeting rescheduled due to Election Day.
- November 5 – Election Day. Plan to vote at the Township building from 7 AM to 8 PM.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an October check register and submitted the following checks for approval, signature and payment: General Fund Check #s 16447-16480 in the amount of \$86,160.19.

Payroll checks #s 7633-7638 in the amount of \$ 3,896.18. No payroll checks void.

Payroll checks #s 7639-7644 in the amount of \$ 3,880.34. No payroll checks void.

Highway Aid Check #738 in the amount of \$145,000.00. No Highway Aid checks void.

With no discussion on the bills presented, Supervisor Schulze made a motion with a second from Vice-Chairman Stahl to approve and sign the checks presented and pay the bills. Motion carried.

CITIZEN PARTICIPATION: Howard Oesterling of Country Creek Road approached the Board to discuss erosion he is experiencing on his private gravel driveway from water runoff he believes to be coming from Holly Road, (T-412). He offered that the ditches on Holly Road need cleaned and requested the placement of stone to fill in the gullies potentially created by the stormwater runoff onto his stone driveway.

Supervisor Schulze offered to meet with Mr. Oesterling to check the inlet and drainage, and if needed, to clean the inlet and ditch on Holly Road. The request for stone would be considered by the Board following the on-site inspection. Supervisor Schulze offered that the unpaved driveway is grandfathered; however, he recommends paving of at least the beginning section of the gravel drive to prevent future issues. Mr. Oesterling offered that they prefer the gravel driveway. Mr. Oesterling provided his contact information to Supervisor Schulze.

Peggy Fedder of Valley Road discussed the mowing of Oak Grove Cemetery. She expressed frustration that the Township is paying an outside contractor to mow the Cemetery when in-house labor could be utilized during working hours. The record notes the Township is under an order of the court to maintain Oak Grove Cemetery. Discussion ensued. Supervisor Schulze offered that the Board intends to advertise and acquire proposals to complete the mowing at the Cemetery for 2020. Peggy Fedder suggested the Board check with the Perry County Prison in New Bloomfield to see if they could mow the Cemetery through a work release program.

The Board directed the Secretary to contact the Prison and inquire if they offer a work release program.

ADJOURNMENT: With no further business before the Board, Vice-Chairman Stahl adjourned the meeting at 7:33 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer