

**RYE TOWNSHIP
SUPERVISORS' BUDGET MEETING
October 21, 2010**

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PRESENT: Chairman Robert Lightner, Supervisor, Ken Quigley, Daisy Lightner, Secretary/Treasurer, Peggy and Sean Fedder. Ron Cree entered the meeting at 7:25 PM.

ABSENT: Vice-Chairman Ron Evans was absent due to recent surgery.

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Lightner convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded. However, the tape or machine malfunctioned and the recording was not produced to assist with the preparation of the minutes.

CITIZEN PARTICIPATION: No citizen participation was offered.

BUDGET WORKSHOP:

The Secretary/Treasurer provided the Board with an updated October 21, 2010 fund balance report for the General and the Solid Waste Funds, which shows the MTD-month to date and YTD-year to date figures.

The Secretary/Treasurer also provided the Board a draft of a Resolution for budgetary transfers for the Solid Waste and General Fund account line items for their review and consideration at the upcoming October 25, 2010 supervisors' meeting.

The Board began their discussion with the **Solid Waste Fund**. Preliminary calculations revealed that the Board could consider a reduction of the residential and senior rate trash fees since the salary account is greatly reduced from approximately 20% to 7.5%. The consensus of the Board was to reduce trash rate fees effective January 1, 2011 as follows:

<u>Residential</u>	<u>Discounted Senior Rate</u>
From \$51.00 to \$50.00	From \$39.25 to \$38.00

The Board directed the Secretary/Treasurer to prepare the advertisement for the resolution to establish trash rates for 2011 for authorization at the October 25, 2010 board meeting.

The Board discussed the remaining expense accounts as follows:

09.427.368- Recycling expenses: - A firm cost for recycling expenses is pending RFP's. However, two (2) estimates were received and the higher rate of \$250 a pull was calculated at four (4) times per month to arrive at the figure of \$12,000.00.

09.427.140- Solid Waste Salaries: The salary account included salaries for the last week in December, spring and fall clean up salaries for full and part time help, and one (1) day per week for administrative salaries.

09.427.316- Tipping Fees: December 2010 tipping fees are paid in January 2011.

09.492.30-Transfer to Capital Reserve: With the outsourcing of the trash collection, the 2002 Trash Truck will be sold in early 2011. An estimate of \$22,000 is anticipated for the sale of this fixed asset. Any surplus revenue of approximately \$7,000, (*dependent on the selling price of the garbage truck*) not expended throughout 2011 will be placed in a certificate of deposit designated for the budget to insulate the fund so trash rates will remain at the current rates for the years 2011 and 2012.

With no further discussion on the Solid Waste Fund, Chairman Lightner moved the discussion to the **General Fund**. The General Fund expenditures were previously discussed at the October 7, 2010 budget meeting. The following items were noted:

01.310.20- Earned Income Tax – This account item was reduced to \$244,000 from \$255,000.00 budgeted in 2010 due to the high unemployment rate and the current YTD total is \$215,857.37. This amount will be better estimated after the November 1, 2010 EIT is received. *This is the largest revenue received by the Township.*

01.310.10- Real Estate Transfer- This amount was reduced to \$22,000 since the sale of homes is slow and selling prices are reduced. YTD total is \$18,944.42.

01.430.740-Road Equipment Capital Purchase- Supervisor Quigley estimated a high at \$75,000 for a new truck. Tax monies and a Road Equipment CD that matures in 2011 will be used to pay for the vehicle.

01.432.242- Snow & Ice Removal - Remain constant at \$14,000.

01.487.156- Health Insurance- this amount was calculated at the current rate plus 5%.

01.492.30- Transfer to Capital Reserve: \$20,000 was placed in this account designated to transfer to the bridge fund in anticipation of upcoming expenses for the Pine Hill Road bridge replacement.

Revision of the Township's Fee Schedule was discussed. The following items were discussed:

1. Zoning Officer Ron Cree suggested that the Board revise the zoning fee schedule to add another category to better distribute the costs of zoning permits for larger pole buildings and new homes. The current category includes all structures 500 square feet and over. It was the consensus of the Board to add another fee tier based on size.
2. Increase the costs for 8"X 11 ½" copies to \$.25.
3. Eliminate police department fees for incident and accident reports.

EXECUTIVE SESSION: Chairman Lightner recessed the meeting to executive session to discuss personnel issues at 7:35 PM.

RECONVENE MEETING: Chairman Lightner reconvened the meeting at 7:40 PM. Chairman Lightner offered that personnel issues were discussed. The Board will discuss non-union wage increases for the 2011 budget when Supervisor Evans is in attendance. He noted that the road department wage increases are set by union contract for 2011 at a 4% wage increase.

The next regularly scheduled budget meeting is **Thursday, November 4, 2010** at 7:00 PM.

ADJOURNMENT OF THE MEETING: Supervisor Quigley made a motion and Chairman Lightner seconded to adjourn the budget meeting at 7:44 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner
Secretary/Treasurer