

**RYE TOWNSHIP  
SUPERVISORS' REMOTE MEETING  
April 27, 2020**

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**STAFF PRESENT REMOTELY:** Chairman Jim Sabo, Vice-Chairman John F. Stahl, Supervisor John C. Schulze, Daisy Lightner, Secretary/Treasurer, Emergency Management Coordinator, Jim Cassidy, Assistant Emergency Management Coordinator, Michael Rugh, and Solicitor Dan Altland.

**PRESENT VIA REMOTE OR DIAL IN PARTICIPATION:** John Fitzsimmons, Jared Frey, Barb and Bill Holley, John-Thomas Graupensperger, and Luke Roman of the Duncannon Record.

EMC Cassidy set up and hosted the remote meeting for the Board. Remote meetings are now authorized with the adoption of Act 15 of 2020 as long as the COVID-19 emergency declaration is in effect. The GoToMeeting site showed 11 participants. A few of those dialed in telephonically as the meeting progressed, which demonstrates that the dial in number was working. The meeting was not held at a physical location, but was held remotely due to public health concerns with the COVID-19 outbreak and the Governor's "Stay at Home" order. Chairman Jim Sabo called the meeting to order at 7:00 PM. A quorum of the Board was established. The agenda was displayed on the screen as Chairman Sabo welcomed everyone.

**CITIZEN PARTICIPATION:** Chairman Sabo opened the floor for any public comment. None was offered at this time.

**APPROVAL OF THE MINTUES:** Supervisor Schulze made a motion and Chairman Sabo seconded to approve the minutes of the February 24, 2020 supervisors' meeting as submitted. Motion carried unanimously.

Supervisor Schulze made a motion and Chairman Sabo seconded to approve the minutes of the April 7, 2020 Remote Emergency Meeting as submitted. Motion carried unanimously.

The record notes the March Board meeting was cancelled due to the COVID-19 pandemic and the Governor's "Stay at Home" Order.

**MONTHLY MUNICIPAL REPORTS:** Brian Gilbert provided a **Zoning Report** from February 22 to March 15: Issued several certificates of use; site visits for several violations, plan and storm water reviews; prepared enforcement letters.

**The March and April Sewage Enforcement Reports** were submitted by SEO Lenny Sizer of FSA Engineering. The March report lists six (6) activities involving system repairs, cover inspections, and perc tests. The April report lists (2) activities involving a repair and permit issuance for a combined total due in fees for two months of \$845.00.

The **Road Report** for March/April was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Schulze as follows: chipped brush, installed a new pressure switch on well pump; completed a curve study per Supervisor Schulze; cold patch potholes throughout the Township; delivered #4 for State inspection; cleaned drain pipes on Pine Hill Road; repaired tamper, washed and waxed trucks; mowed grass at the Township; cut up downed tree on Idle Road; cleaned up limbs throughout the Township from high winds; participated in virtual training sessions with LTAP.

Since the **Recreation Board** cancelled their March meeting, no report was presented.

EMC Cassidy provided a report of the COVID-19 situation and reviewed and displayed the Department of Health's website. He reviewed a map and focused in on Perry County with 27 cases and 1 death. Currently, there are 42,052 cases in Pennsylvania and 1,597 deaths reported. He explained the three phases, Red phase, Yellow phase, and Green phase that Governor Wolf is proposing as he begins to gradually open up the State again.

EMC Cassidy said he has not heard back from the County regarding the Nixle notification alert system, but indicated he would follow-up. Natasha Frey agreed to assist with setting up a Facebook page if that is the direction the Board wants to go. Concerns were discussed with this form of social media. It was the consensus of the Board that if a Facebook page is established, it would not accept any comments.

The March Treasurer's Report was on display on the screen as the Secretary/Treasurer read the report for all to hear. The report is submitted and approved pending the 2020 Financial Audit. The Secretary/Treasurer reported that the auditors from SEK & Co. submitted the audit report to DCED; however, they are awaiting details from the Pennsylvania Municipal Retirement System, PMRS, to complete the report. They plan to attend or participate in the May board meeting to provide the 2019 financial audit report.

**RESOLUTIONS:** Chairman Sabo made a motion with a second from Supervisor Schulze to adopt **Resolution 20-12**, which authorized the transfer at the Bank of Landisburg, Shermans Dale of a matured General Savings Cd to a 12 month CD. Motion carried unanimously.

Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to adopt **Resolution 20-13**, which authorizes the transfer of a matured General Fund Cd at the First National Bank, formerly Metro Bank, of Enola to an easy access CD at Pennian Bank, Shermans Dale. Motion carried unanimously.

Supervisor Schulze requested the Secretary/Treasurer provide him a list of all of the Township's certificates of deposits.

**NEW BUSINESS:** Chairman Sabo made a motion with a second from Supervisor Schulze to accept the resignation of Ken Quigley from the position of Floodplain Administrator. Motion carried unanimously.

Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to appoint Gordon Warren to fill the position of Floodplain Administrator for Rye Township. Motion carried unanimously.

The Board is under a court order to provide maintenance for Oak Grove Cemetery. Supervisor Schulze suggested the advertisement of the mowing contract. Discussion ensued. Solicitor Altland offered that formal advertisement of the contract for \$1,440 is not required. If the Board wanted to gain comparison quotes for next year, they could acquire telephone quotes from local companies, or place an ad on the Blue Ridge cable channel. Chairman Sabo directed the Secretary to acquire an estimate for next year for comparison purposes from the company that currently mows the Park. Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to award and sign the annual mowing contract with Gregory Sloop to mow Oak Grove Cemetery at \$120.00 per mowing for 12 mowings. Motion carried. Supervisor Schulze opposed.

Upon due consideration, Supervisor Schulze made a motion with a second from Vice-Chairman Stahl to approve the April 20, 2020 time extension request for approval of the Jared R. and Natasha E. Frey Land Development Plan to the July Supervisors' meeting, which is

scheduled for July 27, 2020, to allow for additional time to work out details with his new engineer on issues or comments that might arise from the May Planning Commission review and resulting stormwater and plan revisions, and in case of possible delays resulting from the COVID-19 situation. Motion carried unanimously.

The "Wood and Brush Chipping Guidelines" were displayed on the screen as Chairman Sabo read them for all to hear. The Township's wood chipping program is offered to assist residents with disposing of tree limbs and branches from their own residential lots. It is not for a commercial contractor's use in removal of a tree or trees on residential or vacant lots. The Board directed the Secretary post the guidelines on the website on the recycling page, to send them on the email notification listing, and to include them in the upcoming Summer Newsletter.

Chairman Sabo announced the following events and cancellations:

- ◆ Annual Spring Bulk Clean-up Postponed, Date to be Determined
- ◆ Gardening Day, May 2, Cancelled
- ◆ Annual Fishing Derby, May 16, Cancelled
- ◆ May Board of Supervisors' Meeting, May 18, changed due to the Memorial Day Holiday
- ◆ Primary Election Day, June 2, 7 AM to 8 PM; Mail in ballots are permissible
- ◆ Memorial Day Holiday, Office Closed, May 25, trash collection, Wednesday, May 27

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a March and April expense check register and submitted the following checks for approval and payment:

March General Fund Check's #s 16603-16626 in the amount of \$28,927.99. No checks void.

April General Fund Check's #s 16627-16643 in the amount of \$ 6,441.23. No checks void.

Payroll checks #s 7702-7709 in the amount of \$4,540.77. No payroll checks void.

Payroll checks #s 7710-7714 in the amount of \$5,980.95. No payroll checks void.

Payroll checks #s 7715-7718 in the amount of \$5,744.19. No payroll checks void.

Payroll checks #s 7719-7724 in the amount of \$8,452.70. No payroll checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Supervisor Schulze seconded to approve all the checks submitted for payment. Motion carried unanimously.

**CITIZEN PARTICIPATION:** Chairman Sabo asked if there were any other comments from participants who either dialed in or were watching remotely online.

JT Graupensperger asked the status of zoning and building permit activity. The Township is currently accepting applications, but they are held and not being processed. All residential construction activity is on hold and BIU is closed per the Governor's Stay at Home Order.

Chairman Sabo asked the Secretary to contact Wilson Consulting Group to check on their status, if they are still closed, and to see how the Zoning Officer might like to handle permitting when residential construction can once again proceed.

Reporter Luke Roman asked for clarification on the amount of the certificate of deposit and the spelling of names.

Chairman Sabo thanked EMC Jim Cassidy for setting up and hosting the remote meeting.

Hearing no comments or further discussion from participants, Chairman Sabo adjourned the remote meeting at approximately 7:55 PM.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer